

Drawing your Online Raffle at an Event

1. Login to your Raffle Admin Panel.



Login to WIN 1 of 5 \$100 Good Food Gift Cards Raffle

Please fill out the following form with your login credentials:

Fields with * are required.

Username *

Password *

Remember me next time

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2. A “Close Raffle” TAB will appear on the day of the draw.

Raffle Admin Panel

[Admin](#) > [Logout](#)

[Raffle Reports](#) [Raffle Setup](#) [Close Raffle](#)

Lighthouse Group Pty Ltd T/A RaffleLink ABN 83161197860 PO Box 6758 Upper Mount Gravatt QLD 4122

[Download Sales Report](#)

Sales Report for Australian Fundraisers

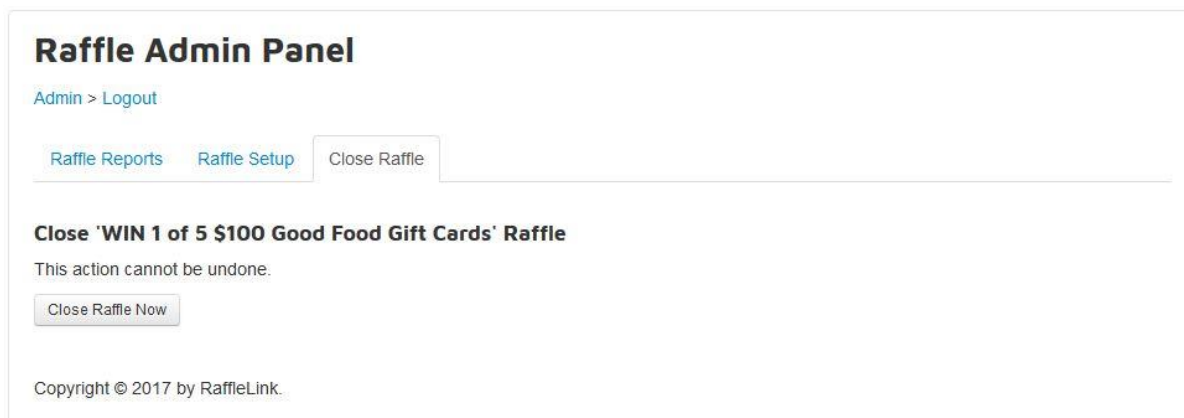
Sales Per Day

Date	Tickets Sold	No. of Sales	Cash Sales	Credit Sales	Cancelled Tickets	Sales Revenue
21 February, 2017	1	1	\$1.00		1	\$0.00
22 February, 2017	8	8	\$8.00			\$8.00
23 February, 2017	10	10	\$10.00			\$10.00
24 February, 2017	6	6	\$6.00			\$6.00
Total to date	25 out of 1,500 1475 remaining (#26 - #1500)	25	\$25.00	\$0.00	1	\$24.00



3. Press the “Close Raffle” TAB.

There’s a reminder “this action cannot be undone”.



Raffle Admin Panel
Admin > Logout

Raffle Reports Raffle Setup **Close Raffle**

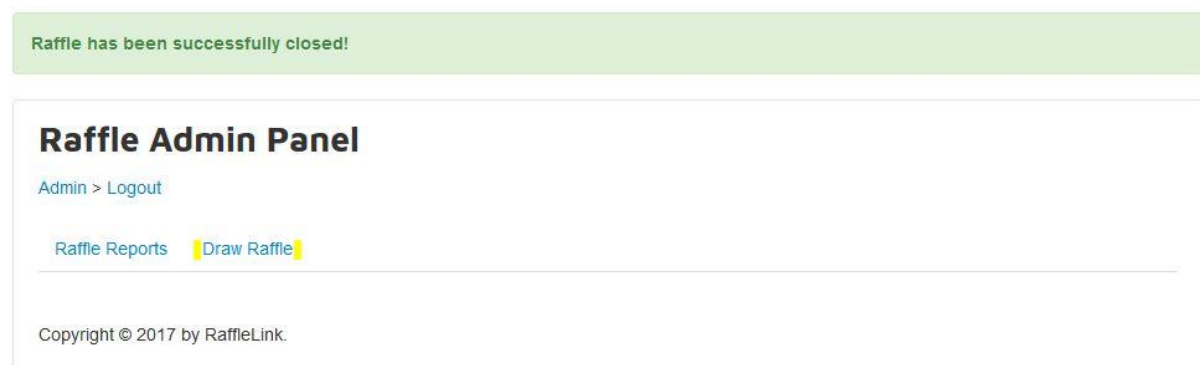
Close 'WIN 1 of 5 \$100 Good Food Gift Cards' Raffle
This action cannot be undone.

Close Raffle Now

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4. Press the “Close Raffle Now” button.

The raffle will close and a “Draw Raffle” TAB will appear.



Raffle has been successfully closed!

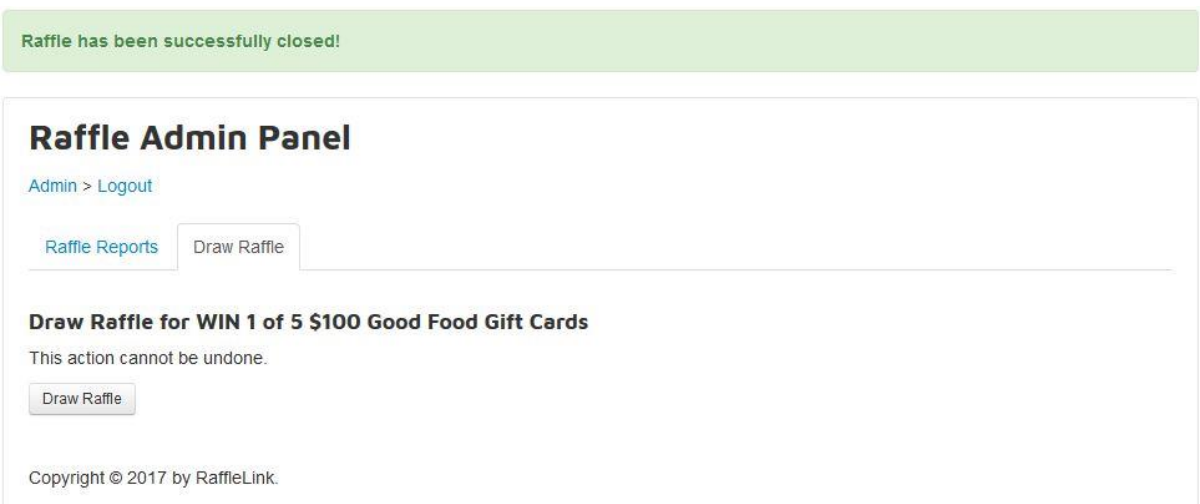
Raffle Admin Panel
Admin > Logout

Raffle Reports **Draw Raffle**

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5. Press the “Draw Raffle” TAB.

There’s a reminder “this action cannot be undone”.



Raffle has been successfully closed!

Raffle Admin Panel
Admin > Logout

Raffle Reports **Draw Raffle**

Draw Raffle for WIN 1 of 5 \$100 Good Food Gift Cards
This action cannot be undone.

Draw Raffle

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6. Press the “Draw Raffle” button.

Raffle Winners will be displayed on your screen.

Raffle Admin Panel

[Admin](#) > [Logout](#)

[Raffle Reports](#) [Raffle Winners](#)

Raffle Winners for WIN 1 of 5 \$100 Good Food Gift Cards

1st PRIZE WINNER
Penny Deavin
Ticket Number: #22

2nd PRIZE WINNER
richard slater
Ticket Number: #11

3rd PRIZE WINNER
Julie Cole
Ticket Number: #6

4th PRIZE WINNER
Mike Greenslade
Ticket Number: #23

5th PRIZE WINNER
Tristan Guzman
Ticket Number: #4

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